



LOCAL ELECTED OFFICIALS

## Book Scholarship Award Points and General Application Information

### General Application Information

The Michigan Black Caucus of Local Elected Officials (MBC-LEO) is currently accepting applications for scholarships. MBC-LEO was founded in 2004 as a forum for its members to collaborate, network, share information, and provide support to one another in the state of Michigan. The awardee will receive a \$500 scholarship to be designated for books. The MBC-LEO book scholarship will be awarded to each recipient one time only. In order for an MBC-LEO scholarship application to be considered it must meet the scholarship requirements and be presented to the Scholarship Committee by a member of MBC-LEO.

### Qualifications

1. Must be a Michigan high school student who has been accepted to an accredited college or university. Must have attended high school in Michigan.
2. Must be a college freshman or sophomore by the upcoming fall.
3. Must attend the annual fundraising event for recognition and confirmation. More details to follow. The ticket fee for the event will be waived for recipient only. All other expenses, including the attendance of others and travel costs will be the responsibility of the recipient.

### Book Scholarship Award Points

The MBC-LEO Scholarship Committee will award points based on the following criteria. The maximum number of points that can be earned is 120.

Category	Points
A. Political Participation ( <i>Maximum 30 points</i> )	
1. A letter of recommendation from a local, state, or national elected or appointed official on their letterhead	15
2. A statement describing your political activities	5-15
B. Academic achievement based on grade point average ( <i>4.0 maximum GPA</i> )	15-30
GPA 2.0-2.49 = 15 pts; 2.5-2.99 = 20 pts; 3.0-3.49 = 25 pts; 3.5-4.0 = 30 pts	
C. School and Community Activities ( <i>Maximum 35 points</i> )	
1. A letter of recommendation from the high school counselor	10
2. A letter of recommendation from a community volunteer organization official on their letterhead	10
3. Statement of school-related extra-curricular activities	5-15
D. Personal Essay ( <i>Maximum 25 points</i> )	
1. Essay will be evaluated on the following criteria	15
Content – 5 pts; Grammar – 5 pts; Organization – 5 pts	
2. Special talents and awards (news articles, videos, programs, photos, etc.)	10

### **Completing the Application**

Carefully read all pages of the application form before you begin to complete the information. You may want to make a photocopy and write a practice copy first. You may be brief in answering the questions on the application form. You may use the personal essay, statement of political activities, statement of extra-curricular activities, and community or volunteer activities to expand on these questions.

### **References**

List three (3) adults not related to you who we can contact concerning your character and dependability. They can include some of the same people who write your letters of recommendation or where you perform community and volunteer activities.

### **Grades and Transcripts**

To supplement the grade point average (GPA) information requested on this form, please have the counselor complete the GPA certification form, indicating your cumulative GPA and the grading structure used. Example – 3.8 on a scale of 4.0, where C=2, B=3, A=4. A copy of your most recent transcript listing the courses taken, grades received, etc. is required.

### **Letters of Recommendation**

The following letters of recommendation are required: One (1) letter from a local, state, or national elected or appointed official, one (1) letter of recommendation from your high school counselor, one (1) letter of recommendation from a community or volunteer organization documenting your activities.

### **Personal Essay**

All applicants must write a personal essay of not more than 500 words. It should include answers to the following questions: Who are you? What is your goal? How do you intend to get there? Does the state of Michigan fit into your post graduate plans? If so, how? If not, why? The essay must be typewritten and double-spaced. Points will be deducted for essays exceeding 500 words.

### **Statements of Activities**

Statement of government activities, statement of school and extracurricular activities, statement of community and/or volunteer activities should be typed on separate sheets and be at least two paragraphs long. You may include any newspaper clippings, programs, photos, etc. in this section.  
Application materials will not be returned.

### **Photographs**

A recent photograph (facial portrait only) is required.

### **Application Submission**

The application must be received by or have a postmark of June 1st. Your material should be arranged in the order designated on the sheet titled "Application Submission Process."